



Tania Philander

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good day,

I am in search of jobs within the Finance, accounting sectors(credit control)

I have been doing credit control for over 29 years within a few good industries where I have gained much knowledge and experience.

Prioritising my tasks daily and prepare a to-do list is my main tools when working through my age analysis.

I have excelled over the years doing credit control and managing huge book values for mainly collections.

Regular follow ups done with clients about their respective accounts, whether current or overdue.

Ensured accurate financial records and reconciliations are sent to clients and internally.

Attention to detail with minimal errors and provide accurate reconciliations.

Addressed and resolved customer inquiries efficiently.

Worked well with internal and external stakeholders to achieve common goals.

Contact clients via email and telephone.

Collaborate and work well within a team.

Reach out to accounts managers to assist with updated client information on salesforce if not updated my side as yet to contact client/s.

Escalations done to line manager and finance director for bad debt clients after completing the credit control process and all resources utilized.

Refund and write off packs prepared for approval and authorization once a month if any to prepare.

Preferred occupation

Debtors clerk
Finance jobs

Credit Controller Collections Accounts Receivable
Finance jobs

Preferred work location

Cape Flats
Western Cape

Contacts and general information about me

Day of birth

1976-09-23 (49 years old)

Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.01 iki 2023.12
Company name	IHS Markit amalgamation S&P Global
Occupation	Credit Controller
What you did at this job position?	Credit Control, Senior Accounts Receivable Analyst
Working period	nuo 1995.11 iki 2018.04
Company name	Medscheme amalgamation Sigma Health Fund Managers, Pro Sano, Medscheme Bonitas
Occupation	Credit Controller
What you did at this job position?	Credit Control, Collections, Members Portion Claims
Working period	nuo 2019.08 iki 2021.12
Company name	Sonic Telecoms
Occupation	Debtors Clerk
What you did at this job position?	collections
Working period	nuo 2025.01 iki 2025.03
Company name	Acacium Group
Occupation	Credit Controller
What you did at this job position?	Prepare excel sheets for advanced payment remittances.

Education

Educational period	nuo 1990.01 iki 1994.11
Degree	Grade 11
Educational institution	Athlone High School
Educational qualification	High school 1990-1994(Gr 8 - Gr 12)

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Excel, Word, Outlook, Microsoft Teams

Conferences, seminars

None.

Additional information

Your hobbies	I enjoy interacting with people, spending quality time with family, friends, the outdoors and especially on the spur of the moment get together. Enjoy me time, watching series, house cleaning with good old school music playing, but my most favorite of all is spending lots of time in any mall or shop/s (my weakest strength lol)
Driver licenses	None
Salary you wish	25000-26000 R per month
How much do you earn now	Unemployed R per month