



Zipho Khanyile

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Being an administrator can have several positive aspects:

Career Benefits

1. ***Job security*:** Administrative roles are often essential to organizations, providing a sense of job security.
2. ***Variety of industries*:** Administrative roles exist in various industries, offering opportunities to work in different sectors.
3. ***Career advancement*:** With experience, administrators can move into senior roles or specialize in specific areas.

Personal Growth

1. ***Developing organizational skills*:** Administrators develop strong organizational skills, which can benefit other areas of life.
 2. ***Improving communication skills*:** Administrative roles require effective communication, helping individuals develop strong interpersonal skills.
 3. ***Building problem-solving skills*:** Administrators often encounter challenges, developing their problem-solving skills.
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1. ***Flexibility*:** Some administrative roles offer flexible working arrangements, such as remote work or part-time schedules.
 2. ***Opportunities for specialization*:** Administrators can specialize in specific areas, such as HR, finance, or project management.
 3. ***Transferable skills*:** Administrative skills are transferable across industries and roles, providing a strong foundation for career development.

Overall, being an administrator can be a rewarding and challenging career path, offering opportunities for growth, development, and job satisfaction.

Preferred occupation

Administrators
Administrative jobs

Preferred work location	Johannesburg Gauteng
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Contacts and general information about me

Day of birth	1995-08-06 (30 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	R5000 R per month
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