



Baphindile Monica Ngcemu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for security officer job, I really need this job because I am unemployed and have been trying to get job but no luck, I like to work in security industry because I always put people's safety before anything, for me to work and helping people by making sure that I direct them to the right places and their safety first always encouraging me to do and hungry for this job opportunity.

Preferred occupation Guards
Security jobs

Preferred work location Witbank
Mpumalanga

Contacts and general information about me

Day of birth 1980-08-25 (45 years old)
Gender Female
Residential location Witbank
Mpumalanga
Telephone number *Information is available only for registered users.*
[Sign in](#)
Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2016.11 iki 2018.06**
Company name Khuselani security company
You were working at: Guards
Occupation Security officer
What you did at this job position? Patrolling the building , reporting incidents in OB , access control to people and vehicles, searching people and vehicles entering the building, accompanying and direct people to the right direction, reporting hourly situation by recording on the OB.

| | |
|------------------------------------|--|
| Working period | nuo 2018.07 iki 2020.12 |
| Company name | EPWP Programme |
| You were working at: | Cleaners |
| Occupation | Gommunity Hall caretaker |
| What you did at this job position? | Moping floor, cleaning windows, arranging the hall for Ward community meetings, removing weed on the yard, always keeping gate close for safety of the building. |

Education

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2009.01 iki 2010.11 |
| Degree | Grade 9 |
| Educational institution | ABET HPCAL |
| Educational qualification | ABET LEVEL 4 |
| I could work | General assistant |

| | |
|---------------------------|--|
| Educational period | nuo 2013.01 iki 2015.12 |
| Degree | Grade 12 / Matric |
| Educational institution | ESAYIDI TVET COLLEGE |
| Educational qualification | NCV LEVEL 4 IN OFFICE ADMINISTRATION PROGRAMME |
| I could work | Clerk |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiZulu | fluent | very good | very good |
| English | good | good | very good |
| isiXhosa | very good | very good | good |

Computer knowledge

Microsoft Office and Excel.

Conferences, seminars

Not applicable

Recommendations

| | |
|------------------|------------------|
| Contact person | Zandile Nogilana |
| Occupation | Manager |
| Company | EPWP PROGRAMME |
| Telephone number | 0392590034 |

Additional information

Your hobbies

Reading books and cooking

Driver licenses

None

Salary you wish

6000 R per month

How much do you earn now

Nothing R per month