

Bazukile Monica Ngqola

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for Administration jobs because i have a strong background in office administration and a passion for helping organizations run smoothly, I am confident in my ability to contribute effectively to your team.

Throughout my career, I have developed a comprehensive skill set in office management, data entry, scheduling, and communication. I have a proven ability to handle multiple tasks simultaneously, prioritize work efficiently, and maintain a high level of organization. Additionally, my experience with office software such as Microsoft Office Suite and other administrative tools will allow me to make an immediate impact.

Preferred occupation Administrators

Administrative jobs

Preferred work location Johannesburg

Gauteng

Contacts and general information about me

Day of birth 1998-04-09 (27 years old)

Gender Female

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

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Additional information

Salary you wish 9000 R per month How much do you earn now 8000 R per month