

## **Thandiwe Motaung**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an entry-level opportunity where I can apply my administrative, customer service, and organizational skills. I am open to roles such as hotel receptionist, front desk assistant, office administrator, or any position that allows me to interact with customers and support daily operations. I am eager to gain experience, learn quickly, and grow within the company.

My positive points are:

Excellent verbal and written communication skills

Strong organizational and time-management abilities

High level of accuracy and attention to detail

Ability to work under pressure and handle multiple tasks effectively

Friendly, professional, and service-oriented attitude

Quick learner and adaptable

Team player with a positive mindset

Reliable, punctual, and committed to delivering quality work

Preferred occupation Receptionist

Administrative jobs

Preferred work location Johannesburg

Gauteng

## Contacts and general information about me

Day of birth 1994-11-28 (31 years old)

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

## **Additional information**

Salary you wish 8500 R per month