

Desiree Mc Nabb

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a role in Operations Management, Executive Support, Office Management, or Business Administration positions where I can use my strengths in organisation, stakeholder engagement, problem-solving, and improving workflow efficiency. I am currently based in Johannesburg but open to remote roles or opportunities based in my hometown, Cape Town, as relocation would be easy.

My positive points are that I am highly organised, dependable, and able to manage multiple priorities with calmness and professionalism. I have strong communication skills, excellent attention to detail, and the ability to work independently with minimal supervision and also work very well in a team. I'm proactive, solution-driven, and quick to adapt in fast moving environments. I am known to build strong relationships with colleagues and stakeholders, and I bring a positive, collaborative attitude to every team I work with.

Preferred occupation Administrators

Administrative jobs

Preferred work location Cape Town

Western Cape

Contacts and general information about me

Day of birth 1975-06-29 (50 years old)

Gender Female

Residential location Johannesburg

Gauteng

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Additional information

Salary you wish 42000 R per month How much do you earn now 38000 R per month