



# Spiwe Felicia Khithika

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Friendly and reliable individual with strong communication skills and a passion for working with people.

### Preferred occupation

Cashiers

Retail, store jobs

Receptionists

Hotel jobs

Generals

General jobs

Kitchen assistant

Kitchen jobs

Part time jobs

Part time, weekend jobs

### Preferred work location

Pretoria / Tshwane

Gauteng

Witbank

Mpumalanga

## Contacts and general information about me

Day of birth

2004-02-23 (21 years old)

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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## Work experience

Working period **nuo 2022.12 iki 2024.09**

Company name Spar

You were working at: Shop assistants

Occupation Retail assistant

What you did at this job position? Assisted customers with product selection and enquiries • Operated the till and handled cash/card transactions • Packed shelves and ensured products were well displayed • Maintained cleanliness and organization of the store • Provided friendly and professional customer service • Worked well as part of a team to meet daily store targets

Working period **nuo 2024.11 iki 2025.11**

Company name Vodacom

You were working at: Agents

Occupation Call center agent

What you did at this job position? • Handled inbound and outbound calls professionally • Assisted customers with account queries, airtime, data, and contract issues • Provided accurate information on Vodacom products and services • Logged customer interactions and resolved issues efficiently • Followed company policies and call center procedures • Maintained good customer service standards and call quality

### Education

Educational period **nuo 2022.01 iki dabar**

### Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	good	good	good
isiZulu	very good	very good	very good
isiNdebele	very good	very good	very good
English	fluent	fluent	fluent

### Computer knowledge

- Basic computer literacy
- Microsoft Word and basic Excel
  - Email and internet usage
  - Data capturing and typing
  - Call centre systems and CRM basics
  - Comfortable working with computers and headsets

### Conferences, seminars

None

### Additional information

Driver licenses

None

Salary you wish

R4500 R per month