



# Trevor Mothiba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a general employment opportunity where I can contribute positively to the organization, learn new skills, and grow professionally. I am open to different roles and industries, including entry-level, general worker, administrative, retail, customer service, or any position where hard work and reliability are valued. I am reliable, punctual, and hardworking. I learn quickly and can adapt to new environments and tasks. I work well both independently and as part of a team. I have a positive attitude, good communication skills, and I take responsibility for my work. I am motivated, honest, and always willing to improve and give my best effort.

|                         |                               |
|-------------------------|-------------------------------|
| Preferred occupation    | Generals<br>General jobs      |
| Preferred work location | Pretoria / Tshwane<br>Gauteng |

## Contacts and general information about me

|                      |  |
|----------------------|--|
| Day of birth         | 2000-05-14 (25 years old)  |
| Gender               | Male   |
| Residential location | Pretoria / Tshwane<br>Gauteng  |
| Telephone number     | Information is available only for registered users.<br><a href="#">Sign in</a> |
| Email address        | Information is available only for registered users.<br><a href="#">Sign in</a> |

## Work experience

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2024.12 iki 2025.09</b>   |
| Company name                       | Sovereign  |
| You were working at:               | Generals   |
| Occupation                         | Despatch worker  |
| What you did at this job position? | coordinating and assigning tasks, jobs, or resources to ensure operations run smoothly and efficiently. A dispatcher receives requests or work orders, schedules and directs personnel or vehicles, monitors progress, communicates updates, and resolves issues such as delays or emergencies. This role is essential in industries like transportation, delivery services, emergency response, and field operations, where timely communication and organization are critical. |

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2020.01 iki 2026.10</b> |
| Degree                    | Diploma                        |
| Educational institution   | UNISA                          |
| Educational qualification | Public relations               |
| I could work              | Yes                            |

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | fluent              | fluent        |

## Computer knowledge

Computer literate with proficiency in using computers for documentation, data entry, internet research, and digital communication. Experienced in working with common productivity tools such as word processing, spreadsheets, presentations, and email applications to support daily tasks efficiently and accurately.

## Conferences, seminars

Participated in conference seminars focused on professional development, industry trends, and best practices, gaining exposure to current knowledge, practical skills, and collaborative discussions. Actively engaged in presentations, workshops, and networking sessions to enhance understanding and improve professional performance.

## Additional information

|                          |  |
|--------------------------|--|
| Your hobbies             | I enjoy engaging in a range of activities that support both personal development and wellbeing. My hobbies include reading to expand my knowledge, participating in team sports and fitness activities to maintain discipline and collaboration skills, and exploring creative interests that encourage problem-solving and adaptability. These activities help me stay motivated, balanced, and focused in both professional and personal settings. |
| Driver licenses          | None   |
| Salary you wish          | 8000 R per month   |
| How much do you earn now | 6000 R per month   |