



# Florence Makhubela

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Job I am looking for:

I am seeking a Receptionist position where I can apply my customer service, communication, and administrative skills to support daily office operations and create a positive first impression for clients and visitors.

My positive points:

Friendly, professional, and well-presented

Strong communication and interpersonal skills

Excellent organisational and multitasking abilities

Reliable, punctual, and detail-oriented

Able to work well under pressure and as part of a team

Preferred occupation

**Receptionist**  
Administrative jobs

**Data capturers**  
Administrative jobs

**Day care mother**  
Nanny, babysitter, child care jobs

**Generals**  
General jobs

Preferred work location

**Bela-Bela / Warmbad**  
Limpopo

**Ekangala**  
Mpumalanga

**Modimolle / Nylstroom**  
Limpopo

### Contacts and general information about me

Day of birth	1985-12-16 (40 years old)
Gender	Female
Residential location	Pankop Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

### Additional information

Salary you wish	R8000 R per month
How much do you earn now	R10000 R per month