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I am an honest, hard working and self motivated person who always does her work with enthusiasm and pride. I have good communication, administrative, computer, sales and marketing skills. Am flexible and can easily adapt to different working environments. I work well with a team and as an individual. I am always willing to learn and develop. I am a respectable person who represents her employer well.

Ads, marketing jobs

Administrative jobs

Other jobs

Eastern Cape

Eastern Cape

Gauteng

1988-04-28 (37 years old)

Female

## Eastern Cape

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## Work experience

Working period **nuo 2015.04 iki 2016**

Company name DICLA Training and Projects Pty Ltd

You were working at: Managers

Occupation Sales and marketing

What you did at this job position? I was responsible for the marketing of the company, its products and services. I then later got promoted to being the Managing Director's personal assistant. A few months later was promoted to being the Business Development Unit Manager, which entails sourcing of new business, funds, projects and tenders

Working period **nuo 2012.03 iki 2015.03**

Company name Capitec Bank

You were working at: Banking

Occupation Service Consultant

What you did at this job position? Sales, telemarketing, credit applications, openins of accounts, customer queries, teller work and administration.

#### Education

Educational period **nuo 2012 iki dabar**

#### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	fluent	fluent
isiXhosa	fluent	fluent	very good

#### Computer knowledge

Windows, microsoft office, Adobe.

#### Recommendations

Contact person Nombulelo Magwentshu

Occupation Finance Manager

Company DICLA Training and Projects Pty Ltd

Telephone number 0458381904

Email address diclafinance@gmail.com

Contact person Mfundo Ngomana

Occupation Branch Manager

Company Capitec Bank

Telephone number 0437224615

#### Additional information

Your hobbies	Travelling, Sport, Music and Movies
Driver licenses	None
Salary you wish	R18000.00 R per month
How much do you earn now	R15000 R per month