



Madalein Breet

Curriculum Vitae (CV)

What job i'm looking for? My positive points

A motivated self starter with a passion for life. I believe that integrity and honour are the most defining characteristics of my personality.

I seek a company that will invest in my future as I will invest in the company's.

I have a proven ability to work without supervision, prioritise effectively and outstanding administration skills. Furthermore, due to my strategic thinking ability, my innovative and entrepreneurial spirit, my dedication to service excellence and my absolute belief in teamwork, I know that I can add great value to a company in a position such as this.

My aim is to grow within a corporation to enable me to be a more complete person within the sector I choose. Gaining as much knowledge and experience is a priority in order to grow.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1976-09-15 (49 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2015.10 iki 2016.06
Company name	Plumb Ambulance
You were working at:	Plumbers
Occupation	Administrator
What you did at this job position?	Filling, Admin, appointment booked.

Education

Educational period	nuo 1991.01 iki 1993.11
Degree	Grade 12 / Matric

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	very good	very good	very good

Computer knowledge

MS Office
Correl Draw
Adobe Acrobat
Quick Money
VISION Accounting
Pastel Accounting
PIA 4.0
Ezee Accounting
SAP

Recommendations

Contact person	Wimmer
Occupation	Manager
Company	Pegasus Lighting
Telephone number	079 900 8018

Additional information

Your hobbies	Fishing Singing Camping
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2002-02-00 (23 years)
Salary you wish	10000 R per month