



Nontokozo Ndebele

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- >Dynamic team playing with good interpersonal skills
- >Excellent communication and presentation skills
- >Quick to adapt and grasp new concepts

Preferred occupation	Candidate Attorney Law, legal jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1988-07-31 (37 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2014.11 iki 2015.01
Company name	Mlweli Ndlovu and Associates
You were working at:	Lawyers
Occupation	Vacation Work
What you did at this job position?	administration of client's files Handling clients during consultation Securing court dates for all civil cases Drafting off notices required for civil litigation

Education

Educational period	nuo 2011.02 iki 2014.11
Degree	Degree
Educational institution	University of Fort Hare
Educational qualification	Bachelor of Laws

Educational period	nuo 2015.02 iki 2016.06
Degree	Masters
Educational institution	University of Witwatersrand, Johannesburg
Educational qualification	LLM

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
isiXhosa	good	good	basic

Computer knowledge

OS: Windows, Microsoft Office