



# Lungile Yolanda Mhlongo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently studying PGCE through UNISA. I have a diploma in textile design and technology. I have a certificate in computerized cashier course, I also have a certificate in call centre-inbound,out bound and computer certificate.I am currently teaching part time at mayville community learning centre.I have been teaching at mayville since 2012.

I am teaching English, I have taught Technology for two years and computer lesson when the computer teacher is on study leave.

I have excellent communication, telephone and computer skills. I can work well in a team as well as independently. I am pro active,fast learner and able to take initiative in completing tasks that need to be done.

Preferred occupation

Teachers

Teaching jobs

Cashiers

Retail, store jobs

Banking

Finance jobs

Preferred work location

Durban City

KwaZulu-Natal

## Contacts and general information about me

Day of birth

1983-12-09 (42 years old)

Gender

Female

Residential location

Durban City

KwaZulu-Natal

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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## Work experience

Working period	<b>nuo 2012.01 iki 2016</b>
Company name	Mayville CLC
You were working at:	Teachers
Occupation	Teacher
What you did at this job position?	I taught level 3 and level 4.
Working period	<b>nuo 2011.01 iki 2012.12</b>
Company name	Kara Nicchas
You were working at:	Cashiers
Occupation	Cashier
What you did at this job position?	I used a computerized cash register to cash customers purchase.
<b>Education</b>	
Educational period	<b>nuo 2011.05 iki 2011.05</b>
Degree	Certificate
Educational institution	Hope 4Life
Educational qualification	Baking course and Chefs on the move
I could work	I can bake and cook
Educational period	<b>nuo 2008.11 iki 2008.12</b>
Degree	Certificate
Educational institution	Hospitality training group
Educational qualification	Computerized cashier course
I could work	I can work with a computerized cash register, programing it, checking and resetting sales information, cash register operation, Refund operation, void and customer service.
Educational period	<b>nuo 2007.08 iki 2007.09</b>
Degree	Certificate
Educational institution	Cornerstone Hr and training
Educational qualification	Cornerstone call centre training course
I could work	I could work in an inbound call centre, outbound call centre and also receivers computer training
Educational period	<b>iki 2007.01</b>
Degree	Diploma
Educational institution	Durban Institute of Technology
Educational qualification	Textile Design and Technology
I could work	I could work in retail and other companies that deal with textiles.

Educational period	<b>iki 2001.12</b>
Degree	Grade 12 / Matric
Educational institution	Ridge Park College
Educational qualification	Grade 12

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	very good	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	good	good	good

### **Computer knowledge**

Microsoft word

Microsoft excel

Outlook express

Internet explorer

PowerPoint

Adobe

Microsoft office

Photoshop

### **Conferences, seminars**

Computerized cashier course

Hospitality training group

11/12/2008

Cornerstone call centre training course

Cornerstone Hr and Training

05/09/2007

### **Recommendations**

Contact person	Mrs W.M.B Xulu
Occupation	Centre manager
Company	Mayville centre
Telephone number	0783570181

Contact person	Miss N Qumbisa
Occupation	Teacher
Company	Mayville Abet Centre
Telephone number	0848349336

Contact person	Miss Dlamini
Occupation	Teacher
Company	Mayville CLC
Telephone number	0725084465

#### **Additional information**

Your hobbies	I love teaching art and I have opened a group for our Mayville CLC on Facebook.
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	1980 R per month