



Eugene Rheeder

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Dynamic personality to adjust towards my environment and co-workers with strong leadership properties and excellent communication skills. Computer \ technological littered assist me with problem solving as well being able to identify potential threats.

Being self driven and deadline oriented ensures that matters are being attended accordingly. With hospitality and dispatch experience.

Preferred occupation	Dispatchers Administrative jobs
	Hotel managers Hotel jobs
	Network administrators IT, computing jobs
	Car drivers Driver jobs
	Shop assistants Retail, store jobs
Preferred work location	Johannesburg Gauteng
	Durban City KwaZulu-Natal
	Witbank Mpumalanga
	Cape Town Western Cape

Contacts and general information about me

Day of birth	1982-04-04 (43 years old)
Gender	Male
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2004.04 iki 2013.05
Company name	Villa Roma Boutique Hotel
You were working at:	Hotel managers
Occupation	General Managerstom
What you did at this job position?	Front and Back Office, Reservations, Payroll, Conference, Bookings

Education

Educational period	nuo 1996.01 iki 2000.12
Degree	Grade 12 / Matric
Educational institution	Transvalia
Educational qualification	Matric

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	fluent
English	fluent	fluent	fluent

Computer knowledge

Microsoft Windows 3.11 - Windows 10
 Microsoft Server 2003
 Microsoft Office
 Hansa World
 MS-Dos
 Network layout - installations

Conferences, seminars

- Cost calculation
- Conference planning
- Invoicing
- Other In-House training
- Dispatching
- Route planning
- Stock taking
- Following up on outstanding enquiries
- Filling

In-House training at Villa Roma

Recommendations

- Customer services Contact person	Wilma Roberts
- House Keeping Occupation	Owner
- Dining Room Layout Company	Villa Roma Boutique Hotel
- Front and Back Office Management Telephone number	0824545884
- Creditors Email address	wilma@villaomawitbank.co.za
- Time Management	

Additional information

Yearly Risk assessment	Reading, surfing internet, arts and crafts
Driving licenses	B Light Vehicle ≤ 3,500kg, EC1 Articulated Heavy Vehicle 3,500kg - 16,000kg
- Stock ordering \ Control Driver license from	2004-04-00 (21 years)
Salary you wish	15000 R per month
How much do you earn now	12900 R per month