



Puleng Thomo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

IM A GOOD SALES PERSON AND KNOWS A LOT ABOUT SALES AND PROMOTING CAUSE THATS PART OF MY CURRENT JOB. IM GOOD WITH CLIENTS WHOM I COMMUNICATE WITH ON THE DAILY BASIS, IM EASLY ADAPT TO ANY ENVIROMENT IM IN AND GOOD IN HANDLING CHALLENGES I FACE IN MY WORK PLACE. IM GOOD IN POSITIONS LIKE SECRETARY OR ADMIN I DO WONDERS THERE WITH THE EXPERIENCE I GAINED WHILE WORKING FOR ABSA BANK IM WILLING TO GROW BIGGER I LIKE DREAMING BIG AND HELPING THE COMPANY ACHIEVE ITS GOALS.

Preferred occupation

Secretaries
Administrative jobs

Receptionists
Hotel jobs

Miners
Mining jobs

Jobs abroad
Jobs abroad

Preferred work location

Pretoria / Tshwane
Gauteng

East Rand
Gauteng

Contacts and general information about me

Gender Female

Residential location Johannesburg
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2015.06 iki dabar**
 Company name ABSA BANK (CURRENTLY)
 You were working at: Banking
 Occupation ADVISOR ASSISTANT (CURRENTLY)
 What you did at this job position? SALES PROMOTING

Education

Educational period **nuo 2010.01 iki 2010.12**
 Degree Grade 12 / Matric
 Educational institution ELETHU THEMBA
 Educational qualification MATRIC
 I could work ASSISTANT

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | very good | very good | very good |
| Sesotho | fluent | fluent | fluent |
| isiXhosa | very good | very good | good |
| Sepedi | very good | good | basic |
| German | basic | basic | basic |

Computer knowledge

I CAN DO EXCEL, POWERPOINT, WINDOWS FOUNDATION AND TYPING.

Conferences, seminars

HIV/AIDS, MARKETING AND LEADERSHIP PROGRAMMES.

Recommendations

| | |
|------------------|---------------------------------------|
| Contact person | RICHARD MAKUBUYA |
| Occupation | FINANCIAL ADVISOR |
| Company | ABSA BANK |
| Telephone number | 0732717874/0163604444 |
| Email address | RICHARD.MAKUBUYA@ABSA.CO.ZA |
| Contact person | JAMES DU PREEZ |
| Occupation | TRAINING MANAGER AND COMPUTER COLLEGE |
| Company | NATIONAL COMPUTER COLLEGE |
| Telephone number | 0164211959 |

Additional information

| | |
|--------------------------|--|
| Your hobbies | READING, COOKING,WATHING SPORTS AND GO FOR MOVIES. |
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from | 2013-02-00 (11 years) |
| Salary you wish | 50000 R per month |
| How much do you earn now | 20000 R per month |