



# Maroonnesha Haniff

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently employed as an Assistant Finance Business Partner for a company that specialises in below the line advertising focusing on instore promotions, brand activations and events. I am responsible for:

- preparing and managing the profit & loss statement (R60m)
- preparing and managing the overhead expense budget (R12m)
- monthly reconciling of the general ledger accounts
- monthly reconciliations of various campaign budgets
- closely tracking figures to ensure that it does not exceed budget
- Prepare detailed reports to key stakeholders on a monthly basis, showing year to date spend and comparison for actual vs budget vs forecast for this year in comparison to last year.
- Prepare monthly journals
- Involved in annual audit
- Debtors and creditors

I have worked in the accounting/financial field for more than 18 years and have worked my way up from a despatch clerk to my current role. The enjoyment of this environment motivated me to study towards my BCOM in Financial Management and I am successfully tracking towards graduating at the end of 2017. My skills and competencies include being self-manageable & motivated, strong reconciling skills & figure oriented, attention to detail & deadline driven, good written and verbal communication skills, budgeting and reporting skills.

Unfortunately management has decided to close the Durban finance department and I have been retrenched effective 30 September 2016. I am currently seeking positions in the finance/account environment to grow my career.

Preferred occupation	Assistant Finance Business Partner Finance jobs
Preferred work location	Durban City KwaZulu-Natal

## Contacts and general information about me

Day of birth	1974-09-10 (49 years old)
Gender	Female

Residential location	Queensburgh KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

### Work experience

Working period	<b>nuo 2003.02 iki 2016.09</b>
Company name	Compass Communications (PTY) Ltd
You were working at:	Finance managers
Occupation	Assistant Finance Business Partner
What you did at this job position?	Prepare and Manage the Profit & Loss Statement (R60m) and overheads budget (R12m)

### Education

Educational period	<b>nuo 2013.02 iki 2016.12</b>
Degree	Degree
Educational institution	UNISA
Educational qualification	BCom Financial Management (graduate end 2017)
I could work	asst finance manager/finance business partner/admin manager

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

10 Years Working Experience INFOR FMS SSAFM Accounting & Financial Management Programme & IDU budget and reporting system

+15 Years Working Experience On Internet & Email

+15 Years Working Experience On MS Word & Excel & Outlook

6 years Pastel Accounting & Payroll

3 Years Working Experience On Novell Impact

### Conferences, seminars

WORKSHOPS ATTENDED:

Pastel Payroll Tax Year End (Jan 2005)

Pastel Payroll Leave & Bonus (Dec 2004)

Finance For Non-Financial Managers (Feb 2004)

CERTIFICATES FROM DAMELIN:

**Recommendations**

Short Programme Practical Accounting (Sept 2006)

Contact person Viva Vassarotti

Higher Certificate Basic Bookkeeping (Feb 2003)

Occupation Finance Business Partner (current line manager)

Practical Bookkeeping (December 2002)

Company Smollan Group

Credit Management (March 1999)

Telephone number 0609936138

Email address VassarottiV@smollan.co.za

Contact person Kate Tibshirany

Occupation Client Executive

Company Smollan Group

Telephone number 073 7519867

Email address TibshiranyK@smollan.co.za

**Additional information**

Your hobbies Walking and watching movies

Driver licenses B Light Vehicle  $\leq$  3,500kg

Driver license from 2002-07-00 (21 years)

Salary you wish +R35000 R per month

How much do you earn now R27580 R per month