

# Nokuphila Nkuna

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am looking for a cashier job or admin as I have 4 years experience as a cashier and have been doing admin clerk for almost 2 years now,lam a fast learner I can easly ajudjust to any environment and am not afraid of a challenge.

Preferred occupation Administrators

Administrative jobs

Preferred work location Mbombela / Nelspruit

Mpumalanga

#### Contacts and general information about me

Day of birth 1988-08-28 (37 years old)

Gender Female

Residential location Mbombela / Nelspruit

Mpumalanga

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

## Work experience

Working period nuo 2008.01 iki 2008.08

Company name Woolworths

You were working at: Cashiers

Occupation Cashier

What you did at this job position? I was assisting customers at the pay point

Working period **nuo 2009.02 iki 2013.01** 

Company name CB stores

You were working at: Shop assistants

Occupation Store associate

What you did at this job position? customer service, cashier, banking, receiving

stock.acknowledging stock.spot checks.

Working period **nuo 2015.11 iki dabar** 

Company name RPL merchendising

You were working at: Administrators

Occupation admin clerk

What you did at this job position? Filling, checking payroll, recruiting new staff, sending and

receiving emails

# **Education**

Educational period **nuo 2006.01 iki 2006.12** 

Degree Grade 12 / Matric

Educational institution Mayibuye secondary school

Educational qualification Grade 12

I could work At any place if given the opportunity

## Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	very good	very good	very good
isiZulu	very good	very good	very good
Xitsonga	fluent	fluent	fluent

# **Computer knowledge**

Microsoft office, excel.

## Recommendations

Contact person Bets Alblas

Occupation Site Manager

Company RPL Merchendising

Telephone number 0794651463

#### **Additional information**

Your hobbies Reading, dancing

Driver licenses None

Salary you wish 4000 R per month How much do you earn now 4125 R per month