



# Sarah Sakala Mcipo

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

and open to provide other necessary information or documents. Kindly contact me on +258 84 48 81 489 / +258 82 66 28 881.

I look forward to your response in this regard.

Yours Faithfully

Sarah Sakala Mcipo

Preferred occupation  
Date: 15.09.2016

Waiters, waitresses  
Restaurant, bar service jobs

#### Contacts and general information about me

Day of birth: 1982-07-30 (43 years old)

Gender: Mozambique Female

Residential location: Johannesburg  
Gauteng

Subject: Sales waitress,  
Telephone number

Information is available only for registered users.  
[Sign in](#)

Dear Sir / Madam,  
Email address

Information is available only for registered users.  
[Sign in](#)

I write to apply for a position as waitress in your company, I am a lady aged 34 Mozambican by

#### Work experience

nationality, I have more than 5 years' work experience as administrative assistance, I also have an  
You were working at: Builders  
experience in logistics department holding a post of Customer Supervisor, Fleet manager and also

#### Additional information

Administrative Assistant in Accounts department for 3 years 11 months. I am currently holding the same  
Salary you wish: 1000 R per month  
How much do you earn now: 3000 R per month  
I am a Customer Supervisor, Fleet Manager, Logistics Assistant and financial assistant at Transpefil  
Log and Transport Company here in Beira Mozambique and am responsible for 17 drivers and 2  
mangers ( gestores ) under my supervision.

Previously I worked for Parmalat Zambia as a tele seller, worked for Penta institute of Advanced  
technology as Administrative assistant and project controller at Beira cables here in Beira.

I hold a Certificate of Computer course in the following subject Microsoft windows, Microsoft Word,  
Microsoft Excel, Microsoft Power Point and Internet. I also hold an International Computer Driving  
License. Currently I'm doing online Course in information technology CISCO networking, I hold a  
SADC drivers license as well, I am fluent in both English and Portuguese (oral and written). In  
relation to my style, I am easy to work with, flexible, dynamic, reliable, result oriented, organized  
and good at both individual and team work

For more information about me, I refer you to my curriculum vitae. I am prepared for an interview