



# Nompembelelo Ntando

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a confident, enthusiastic and hard worker. Able to work under pressure, accommodative person with one year experience in an organisation of a team of three members in help desk. I was awarded for customer services and new recruit. I am now looking for a jib opportunity to develop my skill at a public adiministration area as in holding a certificate in administration specialising with computer

Preferred occupation	Administrators Administrative jobs
Preferred work location	Polokwane / Pietersburg Limpopo

## Contacts and general information about me

Day of birth	1991-10-21 (34 years old)
Gender	Female
Residential location	Osborn Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2013.02 iki 2014.03</b>
Company name	truworths
You were working at:	Cashiers
Occupation	sales consultant
What you did at this job position?	recruiting and teller

Working period	<b>nuo 2015.10 iki dabar</b>
Company name	Osborn sps
You were working at:	Other jobs
Occupation	learner support agent
What you did at this job position?	facilitate and advocacy campaigns. assisting in identifying peer educators ,child headed household. orphans and vulnerable learners

### Education

Educational period	<b>nuo 2012.01 iki 2013.02</b>
Degree	Certificate
Educational institution	computer college sout Africa
Educational qualification	Adiministration and computer
I could work	as a reception or adiministrator.

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
isiXhosa	fluent	fluent	very good

### Computer knowledge

Microsoft word.Microsoft access, Microsoft excel, Microsoft PowerPoint .windows and office. Internet

### Recommendations

Contact person	mr xhangayi
Occupation	co.odinator
Company	restless development
Telephone number	0737295510

### Additional information

Your hobbies	Reading magazine. Browser on my PC.
Driver licenses	None
Salary you wish	10000 R per month
How much do you earn now	1800 R per month