



Julia Selaelo Manthata

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for an office adminstrate job and I'm honest .ambitious. Patient pantual and ever smiling .and the reason why I'm applying for this job is because I'm the perfect candidate for this job.

Preferred work location

Polokwane / Pietersburg
Limpopo

Contacts and general information about me

Day of birth 1992-12-27 (33 years old)

Gender Female

Residential location Polokwane / Pietersburg
Limpopo

Telephone number *Information is available only for registered users.*
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Work experience

Working period **nuo 2015.05 iki 2015.07**

Company name prosperity funeral advicer

You were working at: Receptionists

What you did at this job position? answer phones.set up the meeting

You were working at: Builders

Education

Educational period **nuo 2015.09 iki 2016.08**

Educational institution icollege

Educational qualification human resource management

I could work office work

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

Computer knowledge

Microsoft office. Microsoft exel.Microsoft PowerPoint. Microsoft publisher.

Recommendations

Contact person	Anna manthata
Occupation	supervisor
Company	on the dot
Telephone number	076 2429 354

Additional information

Your hobbies	Netball reading. Cooking
Driver licenses	None
Salary you wish	5000.00 R per month
How much do you earn now	4000 R per month