



# Mathabatha Brian Maja

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Hard working person who likes to be part of a team and also like to share knowledge and skills with other people

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1982-02-14 (43 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.05 iki 2016.06</b>
Company name	Redumelelane Construction and Project
You were working at:	Part time jobs
Occupation	Administrative officer
What you did at this job position?	compilling HR reports and Payroll to employees

## Education

Educational period	<b>nuo 2002.01 iki 2002.12</b>
Degree	Grade 12 / Matric
I could work	as an administrative officer or any other office related job at junior level

## Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

## Computer knowledge

Microsoft word, Power Point, Excel and Outlook

## Recommendations

Contact person	Seraki Muroa
Occupation	Personnel Officer
Company	Redumelelane Construction and Projects
Telephone number	0734954800
Email address	serakimuroa@gmail.com

## Additional information

Your hobbies	Reading Management Journals
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-09-00 (12 years)
Salary you wish	4500 R per month
How much do you earn now	00 R per month