



Sthembiso Pacificus Nzimande

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I believe in my self to responsible and efficient person who has the capacity and capability to work underpressure.I am highly self motivated and very keen to develop my knowledge as secretary or receptionist and ready to each task given to me as a challenge and tackle it with diligence and professionalism.I am able to commucate with people from all walk's of life

Preferred occupation	Secretaries
	Administrative jobs
	receptionist
	Administrative jobs
	sales representative
	Ads, marketing jobs
Preferred work location	Johannesburg
	Gauteng

Contacts and general information about me

Day of birth	1988-09-22 (37 years old)
Gender	Male
Residential location	Johannesburg
	Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.11 iki 2016.10
Company name	Decorland
You were working at:	Builders
Occupation	Sales consultant
What you did at this job position?	Assisting cliants on choosing right material blinds and giving advises where needed.

Working period	nuo 2013.11 iki 2015.03
Company name	Pholela chc
You were working at:	Receptionists
Occupation	Admin clerk (opd)
What you did at this job position?	Patient registration, filling, fast que of critical ill patients

Education

Educational period	nuo 2013.11 iki 2015.03
Degree	Certificate
Educational institution	Boston college and Elangani FET College
Educational qualification	matric,computer clerk, management assistant
I could work	Around Johannesburg

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

Microsoft office.ms word.excell, windows 7

Recommendations

Contact person	M.M.Ndlovu
Occupation	transport officer(supervisor)
Company	pholela clinic
Telephone number	0823997984/0398329491
Contact person	liesl james
Occupation	regional manager
Company	decorland
Telephone number	0824902494
Email address	liesljames@decorland.co.za

Additional information

Your hobbies	Reading.listening to music
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2009-07-00 (16 years)
Salary you wish	+R9000-R10000 R per month
How much do you earn now	R6500 R per month