



# Shiehaam Lakey

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am computer literate in Microsoft programs such as MS word, MS Excel, MS PowerPoint and MS Access as well as MS outlook e-mail system.

I have good communication skills and have the ability to liaise between different parties.

I am proficient in Customer Service Relations and telephone operations and etiquette as well as the understanding of human resource policies and practices. I also possess knowledge and experience of the PERSAL and LOGIS system.

I have the ability to work under pressure with a high degree of accuracy and to maintain confidentiality and a high level of quality work.

I am currently looking for a permanent position within a reputable and ambitious company.

Preferred occupation      Administrators  
                                    Administrative jobs

Preferred work location      Cape Town  
Western Cape

## **Contacts and general information about me**

Day of birth 1994-10-11 (31 years old)

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## **Additional information**

Salary you wish 7000 R per month

How much do you earn now 000 R per month