



Katondo Mushibi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

CAREER OBJECTIVES

- To impart my knowledge, initiative, experience and skills in a progressive organization to contribute effectively and efficiently towards the fulfilment of its set goals.
- To be part of a vibrant organization that is ready to utilize my academic and professional qualifications, interpersonal, administrative and management skills to the fullest.

KEY ATTRIBUTES

- A team player that's result oriented and highly motivated and maintains high standard of accuracy in assignments.
- Incredibly effective with both oral and written forms of communication.
- A fast learner that is able to work even under pressure and welcomes challenges.
- Able to build, maintain and manage targets with serious aggression for results.
- Proven leadership skills and a team player that openly accepts corrections and considers them as learning opportunities.
- Able to easily adapt to change and work with different people with different ethnic and cultural backgrounds for effective work and meeting of organizational objectives.

Preferred occupation	Project managers Management, human resources jobs
Preferred work location	Frankfort Free State

Contacts and general information about me

Day of birth	1992-05-19 (33 years old)
Gender	Male
Residential location	Cape Town Western Cape
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period **nuo 2016.06 iki 2016.12**

Company name FHI360 Zambia

You were working at: Project managers

Occupation Research Assistant

What you did at this job position? Responsibilities □ Recruitment, administering of informed Consent and Conduct interviews with all study participants. □ Conduct formative qualitative interviews using audio-recording. □ Transcribing of all the qualitative interviews conducted.

Working period **nuo 2014.10 iki 2016.06**

Company name University of Zambia

You were working at: Part time jobs

Occupation Part-Time Teaching Assistant

What you did at this job position? Responsibilities □ Tutoring of students. □ Setting up of assessment tests and Assignments. □ Marking of students' Scripts.

Working period **nuo 2015.12 iki 2016.01**

Company name 4. Centre for Disease Control and Prevention (CDC)

You were working at: Project managers

Occupation Research Facilitator

What you did at this job position? Responsibilities □ Facilitates and coordinates the collection of data from the Health Records. □ Collection of data from Hospital Registers. □ Entering of the collected data from the field.

Working period **nuo 2015.03 iki 2015.09**

Company name 7. Elizabeth Glazer Pediatric Aids Foundation (EGPAF)

You were working at: Project managers

Occupation Data Abstractor

What you did at this job position? Responsibilities □ Extraction of data by sampling and reviewing health information records of patient's Files from the database and clinical registers. □ Perform accurate and timely abstraction and data entry using appropriate tools and processes. □ Meet quality standards and defined deadlines. □ Coordinate effort with team members and others

Education

Educational period **nuo 2010.06 iki 2014.08**

Degree Degree

Educational institution University of Zambia

Educational qualification B.A. Demography

I could work with extra efforts and graduated with a merit

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiNdebele	basic	basic	basic

Computer knowledge

Computer Applications

Competent in the following computer applications

- ☐ Microsoft Word
- ☐ Microsoft Excel
- ☐ Microsoft Access
- ☐ Microsoft power point
- ☐ SPSS
- ☐ EViews
- ☐ CsPro
- ☐ Internet browsing
- ☐ STATA

Conferences, seminars

☐ Knowledge in monitoring and evaluation of projects and programs, planning and project management (conducted an evaluation report on the effectiveness of Chongololo and Chepembebe conservation Clubs implemented by Wildlife and Environmental Society of Zambia from October 2013 to July, 2014).

☐ Knowledge in research proposal and research report writing (Both Qualitative and Quantitative Research) (Conducted a Research Report on the influence of Culture on Sexual Behaviour among UNZA students which was supervised by Mr. Simona Simona- a Lecturer at the University of Zambia in the school of Humanities and Social Sciences under Social Development Studies Department. This was submitted to the University of Zambia in fulfillment of the award of Bachelor's Degree in Demography).

Recommendations

Contact person	Ms Annette Kayukwa
Occupation	Senior Lecturer
Company	Lusaka Apex Medical University
Telephone number	+260978535303
Email address	annettekayukwa@yahoo.com

Additional information

Your hobbies	- Enjoy visiting new places - Enjoy reading books
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	- Enjoy making new friends
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-10-00 (10 years)
Salary you wish	R15,000 R per month
How much do you earn now	R12,000 R per month