



Mogwai Annah Mojapelo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Any job that can give me income to take care of my daughter and my self, but for now am still studying part time as i am trying to complete my diploma, am doing management assistant N5 and am currently doing my internship at South African police service and it will end in march 2017. I did lot of things in my internship mostly office work * record all the administrative related function

* manage the borrowing of the state property

* obtain, distribute and and duplicate general correspondence

* update and distribute HRM related matters and documents pertaining to leaves

* handle the stationery, expandable items and equipment

able to work with different kind of people an can work under pressure.

Preferred occupation Secretaries
 Administrative jobs

Preferred work location Johannesburg
 Gauteng

Contacts and general information about me

Day of birth 1993-11-23 (32 years old)

Gender Female

Residential location Pretoria / Tshwane
 Gauteng

Telephone number *Information is available only for registered users.*
 [Sign in](#)

Email address *Information is available only for registered users.*
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Additional information

Salary you wish 11000 R per month

How much do you earn now 4000 R per month