



Zanele Sarah Mdhladhla

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I hereby looking for any kind of job because I know that I am a hard worker, I value any kind of job offered to me, I go extra mille about my job, I have a positive attitude toward my job, in all I love my job and do whatever it takes to do my job better everyday.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Ermelo Mpumalanga

Contacts and general information about me

Day of birth	1992-05-15 (33 years old)
Gender	Female
Residential location	Ermelo Mpumalanga
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015.06 iki 2017.01
Company name	Thaluma Glass & aluminium
You were working at:	Administrators
Occupation	Office administrator
What you did at this job position?	Data capturing

Education

Educational period	nuo 2014.01 iki 2014.06
Degree	Certificate
Educational institution	Gert Sibande College
Educational qualification	N4
I could work	under pressure

Languages

Language	Speaking level	Understanding level	Writing level
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English

fluent

fluent

fluent

Computer knowledge

Microsoft Office Word

Microsoft Office Power Point

Microsoft Office Excel

Microsoft Office Access

Microsoft Office Tool and publisher.

Adobe reader

Recommendations

Contact person	Ms ML Nkambule
Occupation	Colteck Clerk
Company	Gert Sibande College
Telephone number	076 283 8067

Additional information

Your hobbies	Net ball
Driver licenses	None
Salary you wish	R9000 R per month
How much do you earn now	R1300 R per month