



# Melbar Mokoena

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Well mennered.honest and good commutation skills. Am computer literate and a fast learner. Can take on any task given to me.love a challenge and work well under pressure.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng
	West Rand Gauteng
	East Rand Gauteng
	Sedibeng Gauteng
	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1990-11-02 (35 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Education

Educational period	<b>nuo 2014.01 iki 2016.11</b>
Degree	Certificate
Educational institution	Sedibeng College
Educational qualification	NCV level 2 - level 4
I could work	Administration work

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	very good	very good	very good
Sesotho	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Xitsonga	fluent	very good	very good

#### Computer knowledge

Word

Excel

PowerPoint

Mail merge

#### Additional information

Your hobbies	Reading writing Listening to music
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2016-01-00 (9 years)
Salary you wish	+ -15 000.00 R per month
How much do you earn now	0.00 R per month