

Nomthandazo Mavis Valashiya

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Administrator

I am qualified as office assistant

Gained work experience during my three years of studies

I am friendly, honest and liable person who can follow rules of the organisation. I have also self motivated and work under pressure. My dudies: Typing, faxing, Recieving and welcoming visitors/Clients, preparing the meeting, bookings etc.

Preferred occupation Administrators

Administrative jobs

Preferred work location Aliwal North

Eastern Cape

Contacts and general information about me

Day of birth 1986-10-26 (39 years old)

Gender Male

Residential location Aliwal North

Eastern Cape

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

Education

Educational period **nuo 2013.01 iki 2015.11**

Degree Certificate

Educational institution Ingwe tvet college

Educational qualification NQF Level 4 certificate

Languages

Language Speaking level Understanding level Writing level

English basic good good

Additional information

Your hobbies Reading and learning new things

Driver licenses None

Salary you wish R6000 R per month

How much do you earn now None R per month