



# Kobus Oberholzer

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

COMPANY:D/R Catering And Hardware Supply  
Kelvin Business Park

POSITION HELD:Receiving and Assistant Warehouse Manager

DUTIES:Ensure Received Stock Is Put Away Into Bulk Storage

Replenish Stock In to Bins

Supervise Induction of Orders and Processing of Orders

Oversee Order Picking Process

Supervise QC Process

Ensure Invoicing Process is Handed Over Correctly

Opening and Closing of shop

Overseeing Stock Take/Daily Cycle Counts

Staff Performance and Time Keeping

Monthly KPI Meetings

Disciplinary Actions

Updating Daily KPI Stats

Stock Variances

Bin Management, Inspections

SKU'S inspections and Management

To Plan, Lead, Organize and Control the Human and Physical resources

Lead and Control Employee Relations

Absenteeism,Disciplinary and Time keeping

To ensure optimum utilization of human and equipment resources, material and time by setting standards, the use of adequate reports, personal observation and inspection

OEE - Overall Equipment Efficiency

Development of employees:

Delegate sufficient authority to subordinates to allow them to perform their functions

Works Instructions Planned Job Observations Company policy and procedures

Ensure that all safety aspects as per company rules and legal requirements are adhered to and applied

Ensure that a high level of housekeeping is maintained

Stock variations

Take charge of all stock takes, stock control and stock management

Overseeing of all receiving / Dispatch:

Oversee theCapturing of all received materials

Reporting of any / all damaged materials

Ensuring that all orders are picked correctly as per picking slip and ensuring no damages Inventory

Control

Maintaining an accurate Inventory Level

Training of employees on Inventory cycle counting  
Managing cycle counts effectively and accurately so that it may be completed on time

File defective goods claims with representatives or manufacturers.

Inform warehouse personnel when and where to return defective or non stock items

Sat in on Disciplinary Hearings

To stop processes in regards to dangerous and unlawful practices relating to equipment safety

Staff ( 50 )

Size 4000m2

SALARY:R 16 000pm

CONTACT PERSON:Cabby

PERIOD OF WORK:June 2009 - April 2015

REASON FOR LEAVING:Retrenched

#### EMPLOYMENT HISTORY

COMPANY:Cescos Portuguese Restaurant

Kelvin

Johannesburg

POSITION HELD:General Manager

DUTIES:Opening and Closing

Customer liaising

Overseeing all deliveries for correct stock, freshness as per invoice

Daily and weekly stock takes

Employee training and Time keeping

Promotional and event planning

Ordering of stock

Ensure deliveries are on time

Managing all aspects of Restaurant

Ensure that the highest standard of housekeeping is maintained

Control cash up

STAFF:29

SALARY:R 12 800

CONTACT PERSON:Natasha

078 205 4721

PERIOD OF WORK:June 2007 - May 2009

REASON FOR LEAVING:Better opportunity

EMPLOYMENT HISTORY

COMPANY:Pick and Pay

Centurion

POSITION HELD:Inventory Manager/Perishables and Dry

DUTIES. : Stock management/Control

Stock ordering from customers and DC

Overseeing all of the operations inside the store as well as the warehouse

Managed all employees and company merchandisers

Capturing and inspect all delivered goods

Managed all stock takes and did regular inspections on cycle counting

Trained floor, warehouse and merchandise staff on a regular basis

Customer liaising internally and t

Managed promotional and in store compitions

Staff: 75

SALARY:R 16 0000 pm (Basic), full company benefits (Medical Aid, Pension Fund)

CONTACT PERSONAdam Senekalk 07876392r19

. 012 621 7000 / 082 749 4181

PERIOD OF WORK:August 2005 - May 2007

REASON FOR LEAVING:Better Work Opportunity

EMPLOYMENT HISTORY

COMPANY:SHOPRITE CHECKERS

SPRINGS

NORTHMEAD SQUARE

POSITION HELD:BRANCH MANAGER

DUTIES:Stock control and monitoring

Interacted with customers internally and externally

Receiving of orders and stock,

Placing of orders and stock

Check and maintain all stock levels

Capturing of all received stock

Overseeing of the operations of the whole shopping centre

Delivering of weekly reports to operations manager

I oversaw the daily inspections on all of the shelves and stock

Managed all training, Dissiplinary hearings and time keeping

Staff: 125

SALARY:R 10 800pm

CONTACT PERSON. : HELENA VENTER

083 388 5363

REASON FOR LEAVING. : BETTER WORK OPPORTUNITY

EMPLOYMENT HISTORY

COMPANY:DOCKS RESTAURANT

RANDBURG WATERFRONT

Gauteng

POSITION : RESTAURANT MANAGER

Opening and Closing

Managing restaurant and the Tattershall

Manage and plan weekly promotions

Stock control and ordering

Daily stock takes

Staff training

Customer liaising

Banking

Staff : 18

SALARY:R 9000 pm

PERIOD OF WORK:January 1999 - February 2002

CONTACT PERSON:Clary

REASON FOR LEAVING:Business closed

EMPLOYMENT HISTORY

COMPANY:PEP STORES

SPRINGS

POSITION HELD:STORE MANAGER

DUTIES:Stock control

Overseeing received stock

Stock ordering

Staff training

Customer liaising

Standard Admin

Monthly meetings

Opening and Closing

Housekeeping

SALARY:R 7500 pm

PERIOD OF WORK:February 1990 - December 1998

REASON FOR LEAVING:Better Work Opportunity)))

CERTIFICATE'S

CERTIFICATE:Matrick , Pershing

ADDITIONAL EXPERIENCE

WINDOWSINVOICING

BUYING. SAP

INTERNET. MICROSOFT OFFICE

DATA CAPTURING. MICROSOFT OUTLOOK STOCK MANAGEMENT/STOCK TAKING/CYCLE COUNTS

RECEIVING/DISPATCHORDER PICKING MANAGEMENT HEALTH AND SAFETY

CLIENT LIASING (Internal, External) EXCEL(SPREADSHEETS )

KPI/BUDGET

FMCG

DELI STORAGE

Preferred occupation Retail, store jobs

Preferred work location East Rand  
Gauteng

#### Contacts and general information about me

Day of birth 1969-11-04 (56 years old)

CURRICULUM VITAE Gender Male

PERSONAL HISTORY Residential location West Rand  
Gauteng

SURNAME:Oberholzer

Telephone number NAME:Jakobus *Information is available only for registered users.*  
[Sign in](#)

DATE OF BIRTH. 4 November 1969 *Information is available only for registered users.*  
Email address [Sign in](#)

ADDRESS: 25 Trighart str Discovery Ridge

TELEPHONE NUMBER : 0720336025

#### Additional information

DRIVERS LICENSE Code 08

Salary you wish 20000 R per month

ID NUMBER :69 11 04 5055 086

How much do you earn now 15000 R per month

CRIMINAL RECORD:None

E-Mail :kobus.oberholzer@hotmail.co.za oberholzer@hotmail.com

SCHOOL HISTORY

SCHOOL:Hugenote High School

Springs

HIGHEST STD PASSED:Standard 10 1987

SUBJECTS PASSED. Afrikaans

English

Geography

History

Biology

Business Economics

Current Employment:

Hide General info