



Sinethemba Ndungane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking job as administrator or project coordinator. My positive points are I'm able to work under pressure and work overtime so that work is done on time.

Preferred occupation Project coordinator
Administrative jobs

Preferred work location Port Elizabeth
Eastern Cape

Contacts and general information about me

Day of birth 1986-12-18 (39 years old)

Gender Female

Residential location Port Elizabeth
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2009.02 iki 2010.12**

Company name 2010 FIFA World Cup Directorate

You were working at: Marketing managers

Occupation Assistant Manager Marketing, Communications and Events management

What you did at this job position? Managing events and marketing strategies

Working period **nuo 2014.11 iki 2015.07**

Company name NMBM- EPWP Project Coordinator

You were working at: Managers

Occupation Project Manager

What you did at this job position? I was coordinating the project and reporting to COO

Working period **nuo 2015.10 iki dabar**
 Company name Telkom
 You were working at: Network administrators
 Occupation Assistant Manager Telkom Tech Support Services
 What you did at this job position? Managing staff members and escalating faults

Education

Educational period **nuo 2000.01 iki 2004.01**
 Degree Grade 12 / Matric
 Educational institution woolhope secondary school
 Educational qualification Matric

Educational period **nuo 2006.01 iki 2009.01**
 Degree Diploma
 Educational institution NMMU
 Educational qualification DIP Tourism Management INC

Educational period **nuo 2010.03 iki dabar**
 Degree Certificate
 Educational institution NMMU
 Educational qualification Project Management NQF LEVEL 6

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent

Computer knowledge

MS WORD, EXCELL, POWER POINT, END USER, INTERNET EXPLORER

Recommendations

Contact person Putco Mafani
 Occupation Marketing Manager
 Company 2010 FIFA World Cup Directorate
 Telephone number 082 500 0815

Contact person Omphile Kgotle
 Occupation Executive officer
 Company TELKOM
 Telephone number 012 -642 1131

Additional information

Your hobbies	My hobbies are reading .
Driver licenses	None
Salary you wish	15000 R per month
How much do you earn now	10000 R per month