

# Nomvula Jordaan

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Any administrative work that is in a good environment to work on and my positive points m a hard worker and a fast learner too m passioned about administration

## **Contacts and general information about me**

Day of birth 1993-04-27 (32 years old)

Residential location      Bloemfontein  
Free State

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## Education

Educational period **nuo 2013.06 iki 2016.06**

## Degree Certificate

Educational institution Goldfields tvet college

Educational qualification N6 certificate

I could work as a receptionist, admin clerk and a personal assistant

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Computer knowledge

Yes I have computer practice and information processing

## Recommendations

Contact person Nomsa Nqcongwane  
Occupation Admin clerk  
Company South african academy of health  
Telephone number 0724090089

#### **Additional information**

Your hobbies Reading  
cleaning  
listening to music  
Salary you wish R3000 R per month