



Uryke Du Preez

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a dynamic young lady looking for an exciting job opportunity. I am new in Worcester and eager to learn and be an asset to your company.

I would love an admin position but willing to do more and i have experience in events planning/management and a lot more.

I need someone to give me the chance i deserve to prove that your company needs me!

I have woo and am very responsible with a positive mindset.

Preferred occupation Administrators
Administrative jobs

Preferred work location Worcester
Western Cape

Contacts and general information about me

Gender Female

Residential location Worcester
Western Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2013.09 iki 2017.05**

Company name Sumbandila scholarship trust

You were working at: Administrators

Occupation Hostel assistant manager

What you did at this job position? Admin, logistics, events planning, maintenance , stock control
and some personal assistant admin

Education

Educational period	nuo 2001.01 iki 2012.11
Degree	Grade 12 / Matric
Educational institution	BCVO Zoutpansberg
Educational qualification	Grade 12
I could work	I did au pair while in matric

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

I did a general excel/powerpoint/word and access course and i am willing to learn more i needed.

Conferences, seminars

I have been to education and student seminars. -2015 re-think

I have done a strength finder course with Simon. -2016

Recommendations

Contact person	Leigh
Occupation	Ceo
Company	Sumbandila scholarship trust
Telephone number	0155160251
Email address	sarah@sumbandila.org

Additional information

Your hobbies	I am always up for a challenge and very energetic. I read a lot and also bake in my free time. My family is very important and i spend a lot of time with them.
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2012-05-00 (13 years)
Salary you wish	7000 R per month
How much do you earn now	12000 R per month