



Nellie Banda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a job that is administrative in nature, it may also be related to Public Relations and international relations and Law.

.I am social,a fast learner and ready to multitask.,I am a team player and have ability to work under minimum supervision,with acquired knowledge from university ,I am capable of adding to your organisation efficiency and effectiveness for the institutions progress.

Preferred occupation	Administrators Administrative jobs
	public relations protection officer Law, legal jobs
	Project managers Management, human resources jobs
Preferred work location	Pretoria / Tshwane Gauteng
	Cape Town Western Cape
	Middelburg Eastern Cape
	Middelburg Mpumalanga
	East London Eastern Cape

Contacts and general information about me

Day of birth	1992-03-17 (32 years old)
Gender	Female
Residential location	Middelburg Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2015 iki 2017
Company name	Action Aid Zambia
You were working at:	Administrators
Occupation	Volunteer
What you did at this job position?	Activism, public relations and administrative duty

Education

Educational period	nuo 2014.08 iki 2017.06
Degree	Degree
Educational institution	Mulungushi University, Zambia
Educational qualification	Degree

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good

Computer knowledge

Microsoft office, powerpoint

Recommendations

Contact person	Zephania Mahlangu
Occupation	IT specialist
Company	Columbous Steel
Telephone number	+27631815039
Email address	Zmentalbone@yahoo.Com

Additional information

Your hobbies	Reading ,travelling and writting
Driver licenses	None
Salary you wish	13 000 R per month