



# Yolande Theron

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administrative post. I am currently the cleaning and catering manager at Shell in Cape town. I am a hardworking , conscientious worker who strive only to give my best. I excel under pressure and I am a strong team player , but I also work well on my own. I am very punctual and my weakness is that I detest lateness in others.

Preferred occupation	Generals General jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1969-04-03 (56 years old)
Gender	Female
Residential location	Cape Flats Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2015.10 iki dabar</b>
Company name	masana hygiene services
You were working at:	Cleaners
Occupation	site manager
What you did at this job position?	manage staff,do timesheets,manage stock,oversee distribution of catering,liase with client

## Education

Educational period	<b>nuo 1983.01 iki 1987.12</b>
Degree	Grade 12 / Matric
Educational institution	beauvallon sss
Educational qualification	grade 12

Educational period	<b>nuo 2005.09 iki 2005.12</b>
Degree	Certificate
Educational institution	college of cape town
Educational qualification	certificate in mechanical engineering
I could work	as a boilermaker

#### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	very good	very good	very good
isiXhosa	basic	basic	do not know

#### Computer knowledge

I can work in excel,word,sap and email

#### Recommendations

Contact person	trisha walasan
Occupation	soft services lead
Company	shell
Telephone number	082 612 0607
Email address	walasan.trisha@shell.com
Contact person	jeffrey poole
Occupation	facilities manager
Company	shell
Telephone number	076 811 0800
Email address	ppole.jeffrey@hell.com

#### Additional information

Your hobbies	reading,going to church
Driver licenses	None
Salary you wish	10 000 R per month
How much do you earn now	10 000 R per month