

# Tshienda Sarah Mbuyi

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am Mbuyi Tshienda Sarah, I completed my national diploma and bachelor degree of technology in Financial Information Systems at Vaal University of Technology.

I would like to appreciate the opportunity to apply for the position of a junior financial clerk or junior bookkeeper.

I am persuaded that I will bring an effective contribution to the success of the company for the following reasons, my good approach and analysis in problem solving, my aptitude to think logically and communicate to people with ease.

Moreover, I am an energetic worker, committed to perform my task diligently, I work well on part of a team and bring all the support for the success of tasks required to perform and I always assure if the work has been done effectively and efficiently.

## OBJECTIVE

My ambition is to have the opportunity to be in a professional world and apply all the skills I have learnt so far in financial information system field such as financial accounting, financial management, financial information system, auditing which are main interests with the aim to apply the knowledge toward the success of the firm.

Preferred occupation Junior bookkeeper and administrator  
Finance jobs

## **Contacts and general information about me**

Day of birth 1992-01-07 (34 years old)

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## Education

Educational period	<b>nuo 2010.01 iki 2016.11</b>
Degree	Degree
Educational institution	Vaal university of technology
Educational qualification	Financial Information systems : Bachelor degree
I could work	As junior bookkeeper

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good
French	fluent	very good	very good

### **Computer knowledge**

Developed Knowledge level in computer skills: -Microsoft Word,  
 -Microsoft Excel,  
 -Microsoft Access,  
 -QuickBooks,  
 -Project management,  
 " -Sage Pastel Bookkeeping fundamentals and Partner V17 Intermediate.

### **Additional information**

Your hobbies	Reading scientific books and academic in general, singing with friends, social media and tennis.
Driver licenses	B Light Vehicle $\leq$ 3,500kg
Driver license from	2015-08-00 (10 years)
Salary you wish	7000 to 10000 R per month