

Alta Swanepoel

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good Day

I would like to apply for this job I have experience in PA, Reception, Switchboard and Admin Assistance jobs,

- I can work well alone as well as in a team
- Can function under Stress
- I got great organizational Skills and Planning Ability
- A very hard worker
- Willing to go the extra mile
- Very Reliable
- I can work well without supervision

Trust Worthy

please emaiil me for my CV on 3081swanepoel@gmail.com

Preferred occupation Administrators
 Administrative jobs

Preferred work location Pretoria / Tshwane
Gauteng

Contacts and general information about me

Day of birth 1977-12-07 (48 years old)

Residential location Pretoria / Tshwane
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Additional information

Salary you wish 8000 R per month