



# Khumo Ketshabile

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A driven young woman looking to advance a career in Information and Communications Technologies field. Aims at aligning oneself with the company's aspirations to achieve its goals while developing oneself as well as those around them. Strives to achieve strategic utilization of Information systems to further organizational goals.

Preferred occupation                      Information Systems  
IT, computing jobs

Preferred work location                      Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth                                      1984-03-23 (40 years old)

Gender    Female

Residential location                              Durban City  
KwaZulu-Natal

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2017.09 iki 2017.12**

Company name                                      Initiative for Strategic Litigation in Africa

You were working at:                              Project managers

Occupation    Information Systems Consultant

What you did at this job position?              · Project Management · Acquisition and Implementation of  
Management Information Systems · Formulate and Implement  
IT policies and procedures · User Training

Working period **nuo 2016.11 iki 2017.05**  
 Company name Iperceptions Solutions Groups  
 You were working at: Marketing managers  
 Occupation Business Development and Technical Support  
 What you did at this job position? Sales, Deployment and support of the following technologies:  
 -Office Automation (Microsoft Office 365, Microsoft Dynamics CRM, K2 Process Automation Software) -Virtualisation Technologies (VMWare, Veeam) -Security (Kaspersky Antivirus)

Working period **nuo 2011.09 iki 2016.05**  
 Company name Lamworld Technologies  
 You were working at: Network administrators  
 Occupation Information Technology Technician  
 What you did at this job position? Management Systems Administration, Server Management, Network Management, Project Management, Website Content Management, Recommend, purchase and implement technology solutions, Monitoring, maintenance and documentation of IT assets and infrastructure, All IT Administrative work, IT end user support & training, Nominated Representative for the company to SADCAS, Establishment, implementation and maintenance of Quality Management system, Business Development, Marketing and Client Liaison, Business Administration & Operations Management, Training staff on company policies and procedures, Petty Cash Custodian

Working period **nuo 2005.05 iki 2005.07**  
 Company name Maun General Hospital  
 You were working at: Network administrators  
 Occupation Intern IT Officer  
 What you did at this job position? Administration of the Patient management system, Computer hardware and software maintenance, Network troubleshooting, Day to day user support

## Education

Educational period **nuo 2002.08 iki 2011.05**  
 Degree Degree  
 Educational institution University Of Botswana  
 Educational qualification Bachelors Degree in Information Systems (Information Mangement)

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent

## Conferences, seminars

# SHORT TRAININGS

- Web Design and Development
- Graphics Design for Web and Print
- Kaspersky Endpoint Security for Business
- VMSP VSP (VMWare & Veeam Sales Professional)
- ADROIT Basic Classic Configuration – SCADA Software
- ISO/IEC 17025 Requirements and Internal Auditing
- Bullet Proof Manager

## Additional information

Your hobbies	Culinary arts, Travel, Reading, Fitness
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2007-04-00 (17 years)
Salary you wish	35000-45000 R per month
How much do you earn now	45000 R per month