



Thoko Thwala

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an entry level job as I am currently doing a learnership at Standard Bank with less than one year experience in the Marketing and Communications department for Africa Regions. I have a Bcom Accounting degree and have a great personality. I have a practitioner's level of Microsoft, I have done Pastel and I also know how to use the Qualtrics tool which is an online research tool that we use at Standard Bank where I currently do my learnership.

Preferred occupation	Banking Finance jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1992-04-21 (33 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.02 iki 2017.12
Company name	Standard Bank
You were working at:	Banking
Occupation	Research Learner
What you did at this job position?	Preparing slides on PowerPoint, Performing research, Interpretation of data and analysing it on excel, book rooms for meeting and schedule appointments on Outlook

Working period	iki 2015.02
Company name	University of Johannesburg
You were working at:	Jobs for students
Occupation	Registration Assistant
What you did at this job position?	Capturing data, Student Cards and Fingerprints on Biometrics

Education

Educational period	nuo 2014.02 iki 2016.12
Degree	Degree
Educational institution	University of Johannesburg
Educational qualification	Bcom Accounting
I could work	In Gauteng as a whole

Educational period	nuo 2010.02 iki 2013.12
Degree	Diploma
Educational institution	University of Johannesburg
Educational qualification	National Diploma in Accounting
I could work	In Gauteng as a whole

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Setswana	good	very good	basic

Computer knowledge

I know Microsoft Office Word, PowerPoint, Excel and Outlook

Conferences, seminars

N/A

Recommendations

Contact person	Precious Hlongwane
Occupation	Manager
Company	Standard Bank
Telephone number	011 7215615
Email address	Precious.Hlongwane@standardbank.co.za

Additional information

Your hobbies	I like watching movies, Going out with friends, Listening to
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music,spend time with family,reading novels and do Braai indoors

Driver licenses

None

Salary you wish

15 000 R per month

How much do you earn now

4250 R per month