

Raquel Oakes

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an office Admin job. I am a hard worker who is willing to grow and broaden my skill base. I have experience in Microsoft office, pastel and Google docs. I have manged to complete a NQF level 2 business administration course.

Preferred occupation Administrators
 Administrative jobs

Contacts and general information about me

Day of birth 1986-07-21 (39 years old)

Residential location Durban City
KwaZulu-Natal

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period **nuo 2015.01 iki 2017.01**

Company name Amisec t/a Artsolar

You were working at: Administrators

What you did at this job position? Office admin, accounts and hr admin

Education

Degree Grade 12 / Matric

Educational institution SAQA Service Seta

Educational qualification NQF level 2 business Administration

Languages

Language **Speaking level** **Understanding level** **Writing level**

English good good good

Computer knowledge

Yes

Recommendations

| | |
|------------------|---------------------|
| Contact person | Viren Gosai |
| Occupation | Financial Manager |
| Company | Amisec t/a Artsolar |
| Telephone number | 0824237966 |
| Email address | Viren@artsolar.net |

Additional information

| | |
|-----------------|--------------------------------|
| Driver licenses | B Light Vehicle \leq 3,500kg |
| Salary you wish | 10000 R per month |