



Raquel Oakes

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an office Admin job. I am a hard worker who is willing to grow and broaden my skill base. I have experience in Microsoft office, pastel and Google docs. I have managed to complete a NQF level 2 business administration course.

Preferred occupation Administrators
Administrative jobs

Preferred work location Durban City
KwaZulu-Natal

Contacts and general information about me

Day of birth 1986-07-21 (39 years old)

Gender Female

Residential location Durban City
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2015.01 iki 2017.01**

Company name Amisec t/a Artsolar

You were working at: Administrators

Occupation Office Admin / Accounts clerk

What you did at this job position? Office admin, accounts and hr admin

Education

Degree Grade 12 / Matric

Educational institution SAQA Service Seta

Educational qualification NQF level 2 business Administration

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

Yes

Recommendations

Contact person	Viren Gosai
Occupation	Financial Manager
Company	Amisec t/a Artsolar
Telephone number	0824237966
Email address	Viren@artsolar.net

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Salary you wish	10000 R per month