



Colleen Bongwiwe Msomi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for Call centre agent jobs or Data capturing or admin. I'm computer literate and I can type. I have excellent written and verbal communication skills. I can perform well in team work environment and under pressure. I have excellent customer service skills. I set high standard performance for self and others. I'm a hard worker prepared to work even harder to produce desired results. I'm a fast learner. Doing a good job is my primary motivation. I will fit in beautifully and be a great addition to the team.

Preferred occupation	Cashiers Retail, store jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1985-03-28 (40 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2014.09 iki 2018.01
Company name	Umdloti Letting and Sales
You were working at:	Cleaners
Occupation	cleaner
Working period	nuo 2010.02 iki 2011.01
Company name	FG Knights and Sons
You were working at:	Shop assistants
Occupation	Merchandiser
What you did at this job position?	shelf packer

Working period **nuo 2006.04 iki 2007.03**
 Company name Edcon
 You were working at: Agents
 Occupation Call centre agent
 What you did at this job position? Debt Collection

Education

Educational period **nuo 2004.02 iki 2005.01**
 Degree Certificate
 Educational institution PC Training and Business College
 Educational qualification NQF4
 I could work YES

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	basic	basic	basic

Computer knowledge

I'm computer literate.

Recommendations

Contact person Cynthia
 Occupation Supervisor
 Company Umdloti Letting and Sales
 Telephone number 0785685864
 Email address cynthia@umdlotilettibg.co.za

Contact person Mrs Julie Downes
 Occupation Employer
 Company Umdloti Letting and Sales
 Telephone number 0833320205

Additional information

Your hobbies Reading. Listening to music. Jogging. Socialising.
 Driver licenses None
 Salary you wish 4500 R per month