



Juanita Philander

Curriculum Vitae (CV)

What job i'm looking for? My positive points

General job, admin job where i can help in different fields, where i can grow most importantly

My positive points are:

- I learn very quickly.
- Always willing to learn new skills that will put me in a position to meet challenges given to me.
- I love to help out and lend a helping hand wherever needed.
- I can work to best of my ability.
- I work well under pressure and able to meet deadlines.
- When work dries up i always go look for work to keep busy instead of lazing around.
- Love working with a positive attitude because i believe thats how the day goes off well irrespective the troubles each one faces on a daily bases.
- Work well in a team and enjoy networking.
- Most importantly start the day off with a prayer and tackle any obstacle given your way.

Preferred occupation

Generals
General jobs

Jobs abroad
Jobs abroad

Dispatchers
Administrative jobs

Preferred work location

Cape Town
Western Cape

Contacts and general information about me

Day of birth	1993-05-07 (32 years old)
Gender	Female
Residential location	Cape Flats Western Cape
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2014.03 iki 2014.10
Company name	Kirstenbosch Botanical Garden
Occupation	Admission Officer
What you did at this job position?	Received gate entry fee and if any information needed about the garden ,tourists were given information

Education

Educational period	nuo 2006.01 iki 2011.12
Degree	Grade 12 / Matric
Educational institution	Fairmount Secondary High
Educational qualification	Diploma

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Word
MS Excel
MS Powerpoint

Recommendations

Contact person	Linda Josias
Occupation	Manager
Company	Omnigate at Kirstenbosch Botanical Gardens
Telephone number	078 637 7085
Contact person	Trevor Jacobs
Occupation	Manager
Company	Achievement Awards Group
Telephone number	072 958 9408

Additional information

Your hobbies	Music Going Shopping
Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	5000 R per month