



# Aphiwe Mpafa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im looking for office job

I am a hard work

Able to work with team

Preferred occupation Management, human resources jobs

Preferred work location Umtata / Mthatha  
Eastern Cape

East London  
Eastern Cape

## Contacts and general information about me

Day of birth 1992-01-24 (33 years old)

Gender Female

Residential location Umtata / Mthatha  
Eastern Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2015.02 iki 2015.12**

Company name Department of health

You were working at: Administrators

Occupation Ward clerk

What you did at this job position? Stock taking,prepare monthly reports,admission of patient and discharges.

## Education

Educational period                      **nuo 2011.01 iki 2014.12**

Degree                                      Certificate

Educational institution                King hintsaTvet college

Educational qualification              Office administraion

I could work                              At administration

Educational period                      **nuo 2017.01 iki 2018.06**

Degree                                      Certificate

Educational institution                King sabatha dalindyebo Tvet college

Educational qualification              N6 Human Resource Management

I could work                              Office work

### Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	very good	very good
English	very good	very good	very good

### Computer knowledge

Micro soft word

Mail merge

Data base

Micro soft excelle

### Recommendations

Contact person	Mrs Mzilakazi
Occupation	Supervisor
Company	Department of health
Telephone number	082 4875657
Contact person	Mr Gwadana
Occupation	Lecture
Company	King sabatha dalindyebo Tvet college
Telephone number	073 417 0807

### Additional information

Your hobbies	1.Listening to music 2.Watching movies 3.Reading
Driver licenses	None
Salary you wish	500+ R per month