



# Kgotatso Mabelane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for office administration job. I'm a hard worker and I work under pressure. I'm a team player. I like to communicate with people.

Preferred occupation Administrative jobs

Preferred work location Mpumalanga

## Contacts and general information about me

Day of birth 1994-12-27 (30 years old)

Gender Female

Residential location Witbank  
Mpumalanga

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2015.03 iki 2018.07**

Company name ngomana & associates attorneys

You were working at: Administrators

## Education

Educational period **nuo 2017.04 iki 2017.12**

Degree Certificate

Educational institution emalahleni institute of technology

Educational qualification office administration

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Computer knowledge

ms word  
excel  
ms outlook  
typing  
power point

microsoft office

### Recommendations

Contact person	mr xaba
Occupation	mananger
Company	ngomana & associates attorneys
Telephone number	0136568508
Email address	admin@ngomana-attorneys.co.za

### Additional information

Your hobbies	reaing netball
Salary you wish	7000 R per month
How much do you earn now	6500 R per month