

Kgotatso Mabelane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for office administration job. I'm a hard worker and I work under pressure. I'm a team player. I like to communicate with people.

Contacts and general information about me

Day of birth	1994-12-27 (31 years old)
Gender	Female
Residential location	Witbank Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2015.03 iki 2018.07**
Company name **ngomana & associates attorneys**
You were working at: **Administrators**

Education

Educational period	nuo 2017.04 iki 2017.12
Degree	Certificate
Educational institution	emalahleni institute of technology
Educational qualification	office administration

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

ms word
excel
ms outlook
typing
power point

Microsoft Office
Recommendations

Contact person	mr xaba
Occupation	mananger
Company	ngomana & associates attorneys
Telephone number	0136568508
Email address	admin@ngomana-attorneys.co.za

Additional information

Your hobbies	reaing netball
Salary you wish	7000 R per month
How much do you earn now	6500 R per month