



Vanessa Paxton

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently a resident of SOPHIATOWN, ZA. Until recently, I was employed as a Manager for a Fast Food store. However, I have an extensive management experience, in the Document and Records Management Industry.

Notwithstanding, I am adaptable and willing to learn and apply anything that I am given in my daily work challenges.

I am open to Change and was a beginner Trainer and Facilitator at Metrofile where I spent the bulk of my working years.

I am a quick learner, have great time management, I am fast and accurate and will be an asset to any company should I be given the opportunity to showcase any and all of my skills.

Preferred occupation Administrators
Administrative jobs

Data capturers
Administrative jobs

Filing clerk
Administrative jobs

Preferred work location Johannesburg
Gauteng

West Rand
Gauteng

Contacts and general information about me

Day of birth 1974-02-01 (51 years old)

Gender Female

Residential location Johannesburg
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Additional information

Salary you wish 20 000 R per month