

Dimakatso Gwendolene Baloyi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Office admin work,I take the company as mine,worked for 20yrs at Morkels furnishers ,was retrenched in 2016.I worked as an admin manager,my duties were balancing and reconciling bank statements daily ,training staff,making sure filing is done accordingly,tracking staff performance monthly,attendance register marking,balancing cashiers money daily few times a day.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Pretoria / Tshwane
Gauteng

Contacts and general information about me

Day of birth 1969-01-07 (57 years old)

Residential location Pretoria / Tshwane
Gauteng

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Additional information

Salary you wish 8000 R per month