



# Dimakatso Gwendolene Baloyi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Office admin work,I take the company as mine,worked for 20yrs at Morkels furnishers ,was retrenched in 2016.I worked as an admin manager,my duties were balancing and reconciling bank statements daily ,training staff,making sure filing is done accordingly,tracking staff performance monthly,attendance register marking,balancing cashiers money daily few times a day.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1969-01-07 (57 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	8000 R per month
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