



Matsobane Molefe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Manage operation budget and set monthly sales targets
- Develop and execute sales strategies
- Coach, mentor and motivate sales team

July 2007 – May 2009 PFM Communications t/a Cell C, Polokwane

Branch Manager

- Staff Management
- Monitor stock levels and place order
- Ensure that correct stock is received, merchandised and allocated
- Cash up, day end report and banking

October 2004 – June 2007 Vodacom Shop, Polokwane

Branch Manager

- Credit vetting and processing of new applications and upgrades
- Staff management and stock monitoring
- Handling of customer queries and complaints
- Opening and closing of the store

Education and Qualifications

June 2015 – November 2015 UNISA, Polokwane

- Introduction to Business Management
- Management Principles

January 2002 – November 2002 University of the Witwatersrand, Johannesburg

- Introduction to information society - basics of digitisation, computers, networks and telecoms
- Information economy – convergence of ICTs and their impact on society
- SA Policy in ICTs – Telecoms, IT and Broadcasting
- Internet – introduction to internet and e-mail and websites
- Universal service and access, word processing and presentation.

January 1993 – November 1997 St Bede' Secondary, Polokwane

Matric

- N Sotho
- English
- Afrikaans
- Biology
- Agricultural Science
- Mathematics

Professional Skills

- Word, Excel and Publisher
- Communication, interpersonal and organizational

☐ Typing, Internet and E-mail

Languages

☐ N Sotho, home language

☐ English, fluent

Interests

☐ Cultural activities, Internet, Soccer

Referees

☐ Annah Raphela, 082 359 2990

Regional Designate Manager, Fair Price Furniture and Appliances, Limpopo

☐ John Sithole, 082 998 6983

Regional Manager, Vodacom Limpopo

☐ Patience Mkansi, 071 203 7027

Consultant, Finbond Mutual Bank, Phalaborwa

☐ Ditebogo Mathsa, 078 725 1009

Consultant, PFM Communications t/a Cell C, Polokwane

☐ Richard Thobejane, 082 997 4774

New business development, Vodacom Limpopo

Preferred occupation **Store Manager**
Retail, store jobs

Shop assistants
Retail, store jobs

Preferred work location **Mokopane / Potgietersrus**
Limpopo

Polokwane / Pietersburg
Limpopo

Contacts and general information about me

Day of birth 1977-11-05 (48 years old)

Full Name Matsobane Andrew Molefe
Gender Male

Address Stand no 409, Mothapo Village, POLOKWANE 0700,
Residential location Polokwane / Pietersburg
LIMPOPO PROVINCE Limpopo

Telephone number 065 445 2058(Supports WhatsApp video call) or 076 606 7953
[Sign in](#)

E-mail andrew.molefe@outlook.com or m.molefe@webmail.co.za
Email address [Sign in](#)

Professional Experience

Additional information

Salary you wish 13500 R per month
February 2015 - November 2017 Fair Price Furniture and Appliances, Burgersfort

Branch Manager

☐ Manage, recruit, train, develop and provide succession planning for the staff including approving time-off requests

☐ Maintain an overview of all employee relations responsibilities in the store.

☐ Take action to maximize sales to obtain highest level of profitability

☐ Ensure my team has knowledge on all product, campaign, promotion, display guidelines and

merchandising information