



# Bhekithemba Jele

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Administrative job, I have studied management Assistant and I can feel that I can improve the Organisation's Corporate image by following all the duties and responsibilities according to the set objectives of the company. I have N4-N6 Communication Skills, N4-n6 Office Practice, N4-N5 Computer Literacy, N5 Public Relation as well as N4-N5 Information processing and I also feel that these duties are those which I've born with. I trust that my application will be your kind consideration.

Preferred occupation                      Personal assistant  
   Administrative jobs

Preferred work location                      Sasolburg  
   Free State

## Contacts and general information about me

Day of birth                                      1992-06-02 (31 years old)

Gender    Male

Residential location                              Sedibeng  
   Gauteng

Telephone number                              *Information is available only for registered users.*  
   [Sign in](#)

Email address                                      *Information is available only for registered users.*  
   [Sign in](#)

## Additional information

Salary you wish                                      R8000 R per month

How much do you earn now                      None R per month