



# Khaba Mkhize

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

- Developing accounting systems
- Budgeting
- Advice on business improvement
- Management accounting
- Internal audit
- Cash flows
- Company secretarial work
- Business valuations
- Tax (as a Registered Tax Practitioner)

Preferred occupation

Bookkeeper

Administrative jobs

I am a male of 41 Years old who is currently looking for a Part-Time or Full-time Employment to work as an Accountant, a Bookkeeper or Office Administrator.

Data capture

Administrative jobs

Preferred work location

Bizana

Eastern Cape

I have gained the following strengths and competencies as a result of his extensive work experience as an Accountant, Assistant Accountant and/or Bookkeeper in his previous jobs of more than thirteen (13) years of practical experience of working in small to medium-sized businesses

Accounting

Accounting

KwaZulu-Natal

including accounting firms:

#### Contacts and general information about me

- A passion for accounting, bookkeeping and taxation services, due diligence and higher level

Day of birth

1977-02-06 (47 years old)

accounting related services;

Gender

Male

- Computer skills, particularly with Excel and Accounting software programs, including but not limited

Residential location

Bizana

Eastern Cape

Telephone number

to Pastel, Pastel Payroll, Caseware, Omni and Accpac.

Information is available only for registered users.

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- The ability and confidence to work entirely on my own, yet willing to be a team player;

Email address

Information is available only for registered users.

- Energetic self-starter with a professional approach to business;

[Sign in](#)

- Excellent interpersonal and communication skills and people oriented;

#### Additional information

- Integrity, strong ethics as well law abiding personality;

Salary you wish

13500 R per month

- lastly, but not list, I am self motivated and highly disciplined, energetic, service-oriented, and

How much do you earn now

10000 R per month

hard working person who is willing to put in long hours when needed to meet all daily, weekly, monthly and annual deadlines for varied tasks of the employer.

NB: Services that I am currently providing on part-time to companies and ngo's as Business

Accountant and a Certified Tax Practitioner include the following:

- Start up advice
- Business plans
- Assistance with obtaining grants
- Assistance with obtaining funding and loans
- Bookkeeping
- Financial statements
- Accounting officer and independent review engagements