

Moleboheng Mofokeng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a permanent job, that will grow me professionally and as an individual. I am a very good typist and writer, very quick to understand and learn. I am young, vibrant and able to work in a team.

Preferred occupation Receptionist

Administrative jobs

Preferred work location North West

Contacts and general information about me

Day of birth 1996-10-08 (29 years old)

Gender Female

Residential location Potchefstroom

North West

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Work experience

Working period **nuo 2015.10 iki 2016.11**

Company name Pep stores company

You were working at: Salesperson

Occupation Cashier and Packer

What you did at this job position? Worked at the till as a cashier and packer

Education

Educational period **nuo 2016.01 iki 2016.11**

Degree Certificate

Educational institution Universal college outcomes

Educational qualification Certificate in information communication technology

I could work As a typist, secretary and filing clerk

Educational period **nuo 2018.01 iki 2018.07**

Degree Certificate

Educational qualification N4 Management Assistant

I could work As a typist, receptionist, clerk

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sesotho	fluent	very good	very good
isiZulu	good	good	basic

Computer knowledge

Ms Word

Ms Exel

Ms Access

Additional information

Driver licenses None

Salary you wish R5000 R per month How much do you earn now R2500 R per month