



Motlalepula Kgwaele

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for office administration work because I have experienced it before

I am hard workers and fast learner

Ability to work under pressure

Effective team work

Good interpersonal and communication

Preferred occupation Administrators
Administrative jobs

Preferred work location Bethal
Mpumalanga

Contacts and general information about me

Day of birth	1995-11-17 (30 years old)
Gender	Female
Residential location	Vryburg North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.03 iki 2018.08
Company name	Ackermans
You were working at:	Cashiers
What you did at this job position?	Helping consumers

Education

Educational period	nuo 2016.01 iki 2016.12
Degree	Certificate
Educational institution	Edusa college
Educational qualification	N4 statement Results
I could work	As administrative

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

Computer knowledge

I was dealed with two programme which is word and Excel

Recommendations

Contact person	Mrs Tshitanye
Occupation	Principal
Company	Tlotlag thuto secondary
Telephone number	(012) 320 4747

Additional information

Your hobbies	Reading magazine and netball
Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	3600 R per month